



St. Matthew's C E Primary School

DISCIPLINE AND BEHAVIOUR POLICY

The purpose of this document is to set out clearly our policy on behaviour and discipline.

PRINCIPLES AND VALUES OF THE SCHOOL

Our policy is in harmony with the appropriate general aims of St. Matthew's School as set out below and published more fully in the school prospectus and policy file.

1. We should endeavour to ensure that the school is a caring society where each child can find security, enjoyment, friendship, guidance and support.
2. The school should be organised in such a way that its daily business is conducted in a calm, orderly manner, thus giving every child the opportunity to study and learn.
3. Each child should be respected as an individual with his or her particular needs and talents and treated equally irrespective of **age, gender, race or creed**. He/she should be given all possible encouragement, praise and recognition. We should assist each child to cope with success, failure and criticism.
4. Each child should be helped to develop an awareness of self and sensitivity to others and their needs; be aware of his/her duties and responsibilities to others; acquire and hold to a set of moral values and develop habits of self-discipline and acceptable behaviour.

The Policy should also reflect the brief statement of our policy on Discipline, set out in the school brochure, which is as follows:

“Children are expected to conform to certain standards of behaviour. They are encouraged to show respect for others and their rights and to show due consideration for the property of others. Where a child's behaviour is giving cause for concern, parents will be invited to visit the school in order to discuss with the staff a joint approach to the problem.”

The attitude of each individual member of staff – teaching and non-teaching – is critical to the atmosphere and relationships within the school. The children learn much from the examples they are set within the school community. It is certain that if they see the staff relating well to one another, co-operating and working with dedication – that the majority of children will respond.

Likewise, if children see close co-operation between their parents and staff then they are more likely to develop positive attitudes towards school. We value very highly the support of parents and hope that they will display a confidence in the staff of this school in front of their children. This will influence the attitude of the children to the authority of their teachers.

Relationships are at the foundation of discipline within school and relationships between child and teacher is paramount. Each individual teacher will strive to establish the type of working relationship with which they feel most comfortable. However, there should be certain common elements in each pupil/teacher relationship such as:-

- Mutual respect
- Trust
- Friendship – but not familiarity
- Understanding

A stimulating, differentiated and relevant curriculum that is implemented in a well-organised manner.

To achieve our aims and objectives this Behaviour Policy addresses three issues:-

- Expectations
- Code of conduct
- Rewards and sanctions

EXPECTATIONS

All parties involved in the school can quite properly have expectations of each other, which should be met.

Each class follows the 'It's Good to be Green' system. This approach consistently promotes good behaviour throughout the school. Children start every day with a green card and throughout the day maybe given a fair number of warnings leading to a consequence card which can then lead to a red card for dangerous or disruptive behaviour. If a child receives 3 red cards in one short term a phone call will be made to their parents/ carers and a meeting will arranged with the class teacher, headteacher, parent and pupil.

Our working relationship is set out in the attached Home/School Agreement.

Behaviours we like to see in school

Kindness to others
Thoughtfulness
Helping those who need it
Doing our best
Being on time
Successful learner

Tidiness
Politeness
Trying hard
Care of our school
Excellent behaviour
Secret student

Rewards of many kinds have a role to play. Children generally wish to please and thrive on praise. We have a system of rewards for a wide range of achievements.

The rewards should be appropriate and accessible – able to be earned by all children.
The reward should be given as soon as possible after the event.

We welcome the opportunities to recognise pupil. We do so with the following:

Verbal praise	Stickers
Praising each other	Certificates and commendations
Telling parents and parents telling us	Special class and school assemblies
Smiley faces	House points
Marble jars	Sharing with adults
Postcards home	

We welcome parents' views and their contributions to the reward systems.

CODE OF CONDUCT

It is important that everybody working within the school is aware of all the school rules and that they are applied consistently. It is our intention that there should be as few rules as possible consistent with our overall aims.

The one rule of all of us in school is: "Everyone will act with courtesy and consideration towards others at all times."

This means that:

1. We always try to understand other peoples' point of view.
2. We treat others courteously
Speak politely
Refer to adults by their titles and name i.e. Mrs Jones
3. Bullying of any kind is totally unacceptable. Other unsafe, rude or unkind behaviour will be viewed as equally serious.
4. In class you make it as easy as possible for everyone to learn and for the teacher to teach.
This means arriving on time with everything you need for that lesson.
Beginning and ending the lesson in a courteous and orderly way.
Listening carefully, following instructions.
Helping each other when appropriate.
Being quiet and sensible when appropriate and required.
Being silent when required.
5. Walk in and around the building without disturbing others.
6. Always treat property, the environment with respect.
7. Keep the school clean and tidy.

Remember that out of school St. Matthew's reputation depends on the way you behave.

CLASS RULES

These will be established by the individual class teacher and will be negotiated with the children. However, they will always be aimed at ensuring that there is a calm, orderly, secure environment in which the children may work.

SANCTIONS

We do not live in a perfect world and children may not always succeed in reaching the standard of behaviour that we set for them. Therefore, it is necessary to have a series of strategies and sanctions to fall back on when rewards do not succeed.

- All consequence cards given for poor behaviour should be administered as soon after the event as possible.
- The consequence cards should be seen to be reasonable, proportional to the misdemeanour, appropriate, consistent, age appropriate and fair.
- The consequence cards should not be dealt in manner that is demeaning to the offender.
- The consequence cards are known and understood by all pupils and staff.
- If a red card is dealt, pupils will miss their playtime. If 3 cards are given in 1 short term parents/ carers will be informed and a meeting will be held involving staff, parents and pupil.

SUMMING UP

This policy document should meet several criteria and fulfil those functions as set out below:

1. This policy reflects the Christian ethos of the school as established over many years. We believe that our school is a caring and respectful setting where each child is valued as an individual.
2. It reflects the reasonable expectations of pupils, staff, parents, governors and all those with whom the school comes into contact.
3. It ensures that there is a consistency throughout the school in what is perceived to be an acceptable standard of behaviour and the means adopted to reach that standard.

Review Date: September 2018